

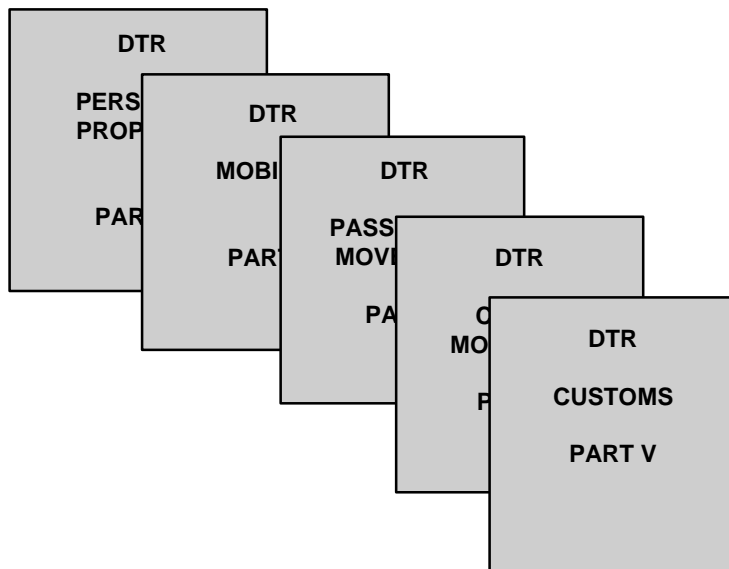


DOD 4500.9-R

DEFENSE TRANSPORTATION REGULATION

PART V

DEPARTMENT OF DEFENSE CUSTOMS AND BORDER CLEARANCE POLICIES AND PROCEDURES



January 2001

**US Transportation Command
Executive Agent**

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DEFINITIONS

ACCOMPANIED BAGGAGE. All baggage carried by or accompanying an individual while in a travel status.

AE FORM 302-1. A customs form used in Europe by NATO countries, sometimes recognized and accepted by non-NATO countries, for duty free import and/or bonded intra-country transportation of cargo destined for US Government activities.

AERIAL PORT. An airfield that has been designated for the sustained air movement of personnel and materiel, and to serve as an authorized port for entrance into or departure from the country in which located.

AERIAL PORT OF DEBARKATION (APOD). An aerial port, either in the US or overseas, in which passengers and cargo are off-loaded upon completion of a trip by air transport.

AERIAL PORT OF EMABARKATION (APOE). Aerial ports, either in the US or overseas, at which passengers and cargo are on-loaded for a trip by air transport.

AMMUNITION. Ammunition or cartridge cases, primers, bullets, or propellant powder designed for use in any firearm other than an antique firearm. The term does not include any shot or pellet designed for use other than as a single, complete projectile load for one shotgun hull or casing, or any unloaded, non-metallic shotgun hull or casing not having a primer.

ANIMAL PLANT HEALTH INSPECTION SERVICE (APHIS). The Animal Plant Health Inspection Service of the United States Department of Agriculture is the border clearance agency responsible for protecting American agriculture from the introduction of animal and plant pests and diseases.

ANTIQUE FIREARMS. Any firearm (including any firearm with a matchlock, flintlock, percussion cap, or similar type of ignition system) manufactured in 1898 or earlier, and replicas of antiques of such firearms if they are designed to use antique ignition systems (e.g., matchlock, flintlock or percussion cap) or use rimfire or conventional centerfire ammunition that is not available in commercial channels.

BILL OF LADING. A US Government Standard Form (SF) 1103 or commercial document used to ship cargo.

BORDER CLEARANCE. Authority or documents indicating compliance with the laws and regulations of the federal agencies of the United States, including, but not limited to, the US Customs Service, the US Department of Agriculture, the US Immigration and Naturalization Service, the Bureau of Alcohol, Tobacco, and Firearms, the Public Health Service, the Department of Transportation, the US Fish and Wildlife Service, and the US Environmental Protection Agency. It also includes the requirement to comply with the customs and border clearance laws and regulations of host foreign countries when cargo and passengers enter or exit their boundaries.

CERTIFICATION. As used in this publication means certification by an authenticating official (US Customs or Department of Agriculture) that the DOD Customs/Border Clearance Agent has been trained to perform examinations and approve clearance of DOD sponsored passengers or cargo entering the CTUS.

CHECKED BAGGAGE. All private or public property accepted from a passenger and checked in and given to the carrier at the time the passenger is processed for transportation. The baggage is stowed in the baggage compartment area of an aircraft or in the hold of a ship and is not normally available to the passenger during travel. (see accompanied baggage)

CONSIGNEE (ULTIMATE). The recipient (person, unit or activity) to whom cargo/personal property is addressed or consigned for final delivery.

CONSIGNOR. The person or business activity that prepares the shipment of cargo and releases it to the carrier for movement to the consignee (final delivery address).

CONTAINER. A standardized, de-mountable receptacle for transporting cargo on a chassis, rail car, or vessel.

CONTRABAND. Material, goods, plant and animal products, agricultural pests and hazards, and other articles prohibited entry into the Customs Territory of the United States (CTUS) or host nation country, including controlled substances as identified in 21 USC 812, and restricted items when the conditions of the restriction have not been met.

CONTROLLED SUBSTANCES. As used in this regulation, controlled substances are defined as drugs, narcotics, and other items of such nature that their possession or use is prohibited in all cases except by medical prescription.

CUSTOMS/BORDER CLEARANCE AGENT (CBCA). Commissioned officers, warrant officers, enlisted personnel with the rank of E-4 or above, enlisted security or military police personnel (regardless of rank), and DOD civilian employees (US citizens with GS-5 or above grade), having satisfactorily completed Theater Border Clearance Manager approved training courses, are certified by the Customs Port Director and appointed by the Base or Installation Commander.

CUSTOMS/BORDER CLEARANCE AUTHORITY. An agent of the US or Foreign Country Government that has authority to examine, approve or disapprove the entry/exit of passengers and cargo to their countries' respective territories.

CUSTOMS/BORDER CLEARANCE PROGRAM (CBCP). The program prescribed by this regulation.

CUSTOMS TERRITORY OF THE UNITED STATES (CTUS). The fifty United States, the District of Columbia, and Puerto Rico. Not included are American Samoa, Guam, Johnston Island, Midway Island, the Virgin Islands of the United States, Wake Island, or the former Panama Canal Zone.

DEFENSE COURIER SERVICE (DCS). A direct reporting unit under USTRANSCOM that establishes, staffs, operates, and maintains a network of couriers and courier stations for the expeditious, cost-effective and secure transmission of qualified classified documents and materiel.

DCS COURIER. An officer, enlisted, or civilian member (in the grade of E-5/GS-5 or above) of the DOD who is assigned to the DCS and is identified by having in his or her possession a laminated DCS Form 9 (Courier Identification Card).

DCS-DESIGNATED COURIER. An officer or enlisted member in the grade of E-5 or above of the US Armed Forces, or a Department of State diplomatic courier or US Government civilian employee in the grade of GS-5 or above, selected by a DCS courier to safeguard DCS material until delivered to/receipted for by the addressee or another DCS courier. The appropriate documentation for a DCS-designated courier is a laminated US Government identification card and a designation letter signed by the designating DCS station commander.

DEPARTMENT OF DEFENSE (DOD). The DOD is comprised of the Office of the Secretary of Defense, the US Military Services (including the Guard and Reserve Components), the Unified and Specified Commands, and Defense Agencies (e.g. Defense Logistics Agency (DLA) and Defense Energy Support Center (DESC)).

DEFENSE TRANSPORTATION SYSTEM (DTS). That portion of the worldwide transportation infrastructure which supports DOD transportation needs in peace and war. The DTS consists of those military and commercial assets, services and systems organic to, contracted for, or controlled by the Department of Defense.

DEPLOYMENT. The relocation of forces and materiel to desired areas of operations. Deployment encompasses all activities from origin or home station through destination, specifically including intra-continental United States, inter-theater, and intra-theater movement legs, staging, and holding areas.

DESTRUCTIVE DEVICE. Includes, but is not limited to:

a. Any explosive, incendiary, or poison gas, e.g., a bomb, a grenade, a rocket having a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter of an ounce, a mine, or any device similar to any of those described above.

b. Any type of weapon (other than a shotgun or shotgun shell) which the Alcohol, Tobacco, and Firearms (ATF) finds is generally recognized as particularly suitable for sporting purposes, by whatever name it is known, which will, or which may be readily converted to expel a projectile by the action of an explosive or other propellant, and which has a barrel with a bore more than one-half inch in diameter.

c. Any combination of parts either designed or intended for use in converting any device into a destructive device as described in paragraph a or b immediately above, and from which a destructive device may be readily assembled.

d. The term destructive device does not include any device which is designed or redesigned for use as something other than a weapon; any device which, although originally designed for use as a weapon, is redesigned for use as a signaling, pyrotechnic, line throwing, safety, or similar device; any other device which ATF determines is not likely to be used as a weapon or which is an antique.

DIPLOMATIC COURIER. An individual appointed and assigned by the Department of State, bearing a diplomatic passport and a courier letter identifying him or her as a diplomatic courier, signed by the Secretary of State or the Under Secretary of State.

DIRECT VENDOR DELIVERY (DVD). Contractor/manufacturer produces the product and delivers to the customer. DVD incorporates costs of the product, packaging, handling, and transportation services under a single bill.

DOD COMPONENTS. The Office of the Secretary of Defense, the Military Departments, the Joint Chiefs of Staff, the Unified Commands, Defense Agencies and DOD Field Activities are referred to collectively as “DOD Components”.

DOD SHIPMENT. Any DOD -sponsored shipment made from/to one US Military Installation to/from another US Military Installation or direct shipments between vendors and a military organization or defense contractor.

DUTY-FREE ENTRY. Free entry of articles into a foreign country for the use of US military.

EMOLUMENT FEE. Compensation for services performed. In the case of customs clearance, the fees associated with the Custom Agent's office--collection of duties, taxes, reimbursements for documentation processing, and other services performed by the office.

ENTRY. The US entry process includes entry, entry summary, submission, filing, presentation, entered for consumption, entered for warehouse and entered temporarily under bond as these terms relate to the entry of merchandise. See 19 CFR, Part 142.

ENTRY OFFICIAL. The customs officer who examines the merchandise for entry and collects the duties and taxes and releases the merchandise for entry into the CTUS. See 19 CFR, Part 143.28

EXAMINATION. The process of scrutinizing personal property or other DOD cargo or equipment to include the physical opening of baggage, parcels, cartons and containers, and disassembly of articles, as required, to determine their contents. Examination of personnel involves the physical search for contraband. The depth or degree of the examination is left to the discretion and judgement of the military customs inspector.

EXIT. The act/process of exiting a country's borders for commerce purposes or in the case of US Military deployments to meet DOD objectives. In this publication it is used interchangeably with the term export.

EXPORT. In the context of this regulation, the process of transporting goods out of the US for the purpose of consumption or use by US Armed Forces overseas.

EXPORTER. Any one who arranges for an exportation of goods.

EXPORT CLEARANCE. The process of clearing cargo for exit from the local country and determination of duties to be assessed. Once fees are determined and collected, cargo is cleared for departure from country.

FEDERAL INSPECTION SERVICES (FIS). Refers to US Department of Agriculture, US Customs and Immigration and Naturalization.

FORMAL ENTRY. Means the necessary entry documentation has been delivered to Customs, together with the deposit of estimated duties. See 19 CFR Part 141, Sect 141.0a.

FIREARMS. Any weapon (including a starter gun) which will, is designed to, or may readily be converted to expel a projectile by action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; or any destructive device.

FIREARM CURIOS OR MUSEUM PIECES. Firearms which are certified by the curator of a municipal, State, or Federal museum which exhibits firearms as curios or relics of museum interest; or any other firearm or ammunition which derives a substantial part of its monetary value from the fact that it is novel, rare, or bizarre, or that is associated with an historical figure, period or event.

FRAME OR RECEIVER. That part of the firearm which provides housing for the hammer, bolt, or breech lock, and firing mechanism, and which is usually threaded at its forward portion to receive the barrel.

HARMONIZED TARIFF SCHEDULE OF THE UNITED STATES, ANNOTATED (HTSUSA). US Government list of duties and tariffs restrictions for the importation of material into the Customs Territory of the United States.

IMPORT. In the context of this regulation, the process of bringing goods into a country for consumption or use by US Armed Forces.

IMPORTER. US Customs regulations (19 CFR 101), defines importer as the person primarily responsible for the payment of any duties on the merchandise, or an authorized agent acting on his behalf. The importer may be the consignee, the importer of record, or the actual owner of the merchandise.

IMPORTER OF RECORD. Importer of record: The simplest definition comes from Customs Directive 099-3550-061, dated 9/18/92, instructions for completion of the entry summary, Customs Form 7501. This directive states that "The importer of record is the individual or firm liable for payment of all duties and meeting all statutory and regulatory requirements incurred as a result of importation". In simple terms, this means Customs looks to this party as being responsible primarily for duties/tax/fees payment, but also for supplying any/all data and forms necessary to complete the entry.

INDIVIDUAL. A military or civilian member of the Department of Defense. A citizen of the

United States or an alien lawfully admitted for permanent residence. 19 CFR Part 201.

INFORMAL ENTRY. Category of entry that applies to shipments not exceeding \$2000 in value (except for articles valued in excess of \$250 as classified in Sections VII, VIII, XI and XII; Chapter 94 and 99, Subchapter III and IV Harmonized Tariff Schedule of the US, Annotated) are generally entitled to duty free entry. 19 CFR Part 143.23.

INSPECTION. The detailed observation of personal property and other DOD cargo or equipment, noting their markings and outer physical characteristics. Inspection of personnel involves observation and/or oral questioning to determine the potential for border clearance violations. Also, the process of comparing description, number, etc. of items listed on the paperwork with actual items being shipped/transported.

INSTALLATION COMMANDER. The person responsible for managing and supervising the activities of a military base, post, camp or station.

MACHINEGUN. Any weapon which shoots, is designed to shoot, or can be readily restored to shoot automatically more than one shot without manual reloading by a single function of the trigger; the frame or receiver of any such weapon; any part designed and intended exclusively, or any combination of parts designed and intended for use in converting a weapon into a machinegun; and any combination of parts from which a machinegun can be assembled if such parts are in the possession or under the control of a person.

MEMBER. A military person or civilian employee of DOD (or authorized agent) for whom services are being provided under the provisions of this regulation.

MILITARY CUSTOMS INSPECTOR - EXCEPTED (MCI-E). An individual designated by the Base Commander to perform specified customs functions at Regular or Special Ports of Entry at CONUS military locations only. Training requests will be forwarded to the local US Customs Port Director.

MILITARY IMPEDIMENTA. Equipment that is owned and controlled by a military unit; carried on the unit property books; moved simultaneously or in conjunction with unit personnel; and used by those personnel while participating in national emergencies, exercises, maneuvers, temporary duty, or permanent change of station.

OPERATIONS OFFICER. The operations officer of the Aerial Port Squadron or, in the absence of such, the Chief of Airfield Management or the equivalent.

OTHER WEAPONS. Any weapon or device capable of being concealed on the person from which a shot can be discharged through the energy of and explosive; a pistol or revolver having a barrel with a smooth bore designed or redesigned to fire a fixed shotgun shell; weapons with combination shotgun and rifle barrels that are more than 12 inches or more but less than 18 inches in length, from which only a single discharge can be made from either barrel without manual reloading, including any such weapon which may be readily restored to fire.

OVERSEAS. For purposes of the regulation, any location or country outside of the

Customs Territory of the United States (CTUS).

PASSENGERS. DOD personnel, their dependents, and other persons under the sponsorship of DOD who are using the DTS.

PERSONAL WAR TROPHY OR SOUVENIR. A souvenir collected by an individual participating in a military engagement as a memento of the engagement, owned as individual personal property, and registered with DD Form 603. Collection and shipment of personal war trophies is strictly forbidden without an official authorization by the President of the United States and designation by the Secretary of Defense. No US Administration has authorized personal war trophies since 13 March 1973.

PORT OF ENTRY. Any location in the Customs Territory of the United States (CTUS) at which US border clearance inspectors are assigned with authority to enforce the various provisions of US border clearance laws and regulations. Any location in the CTUS where merchandise is entered and duty collected.

PROHIBITED FIREARMS. Includes but is not limited to:

- a. A shotgun having a barrel or barrels of less than 18 inches in length.
- b. A weapon made from a shotgun, if such weapon, as modified, has an overall length of less than 26 inches or a barrel or barrels of less than 18 inches in length.
- c. Rifle having a barrel or barrels of less than 16 inches in length.
- d. A weapon made from a rifle, if such weapon, as modified has an overall length of less than 26 inches or a barrel or barrels of less than 16 inches in length.
- e. A machinegun.
- f. Firearms classified as semiautomatic assault rifles, including U. S. manufactured firearms.
- g. A muffler or silencer for any firearms.
- h. A destructive device.
- i. A semiautomatic assault weapon.
- j. Other weapons (see definition for "other weapons").

PROOF OF EXPORT. The owner of a firearm must show proof that the item was purchased in the CTUS or that an audit trail of the firearm when shipped from the US to the foreign country is present to entitle the owner to duty free entry when returning to the CTUS.

REDEPLOYMENT. The process of returning a US military unit or larger force to the CONUS after a military operation or relocating same to another overseas area. This

includes the movement of the support equipment required by the US military unit while deployed.

REGULAR AIRPORTS OF ENTRY. An airport or military air base within the continental limits of the US that is designated as an entry point from any foreign area and which has US border clearance facilities available. (See DOD Foreign Clearance Guide for description.)

RESIDENT STATUS. Legal status as to Immigration Law: An alien is either a legal resident of the United States or is not, and, if not, is then referred to as a nonresident alien. Any questions or doubts as to legal status should be immediately referred to the Immigration and Naturalization Service (INS). Resident Status also applies toward Personal Exemptions allowed by the Harmonized Tariff Schedule (HTS).

RETAIL VALUE. The actual price paid for an article (or the estimated cost in the country of origin or place of purchase) expressed in US dollars.

RIFLE. A weapon designed or redesigned, made or remade, and intended to be fired from the shoulder; and designed or redesigned, and made or remade to use the energy of the explosive in a fixed cartridge to only fire a single projectile through a rifled bore for each single pull of the trigger.

SHIPPER. A Service or agency activity (including the contract administration or purchasing officer for vendors) or vendor that originates shipments. The functions performed include planning, assembling, and consolidating.

SHIPPING CONTAINER. Defined for the purposes of this regulation as the container in which personal property is placed for transportation at the place of inspection. This term includes cases, footlockers, duffel bags, cartons, boxes, tri-wall containers, crates, and barrels which may be placed in a cargo transporter (commercial sea vans; Container Express cargo transporters and other transocean cargo transporters) at either an overseas inspection point or at the overseas port of embarkation.

SHIPMENT. All articles of supply, containers of baggage, household goods, privately owned vehicles, and other personal property offered for transport at a given time and of a specific composition (pieces, weight and cube) by any and all modes of carriage. See DOD Shipment.

SHIPMENT SPONSOR. The DOD Component responsible for generating the movement requirement (deployment/redeployment orders, requisition of supplies, personnel movements on travel orders, or personal property moves covered by change of station orders) to include the bill for transportation services.

SPECIAL AIRPORTS OF ENTRY. A foreign clearance base within the continental limits of the US that is only designated for entry of aircraft operating under specific projects. Such aircraft are to receive US border clearance as provided for in the DOD Foreign Clearance Guide.

STATE OF RESIDENCE.

a. Civilian Personnel. The State in which an individual regularly resides, maintains, or will maintain their home.

b. Military Personnel. For active duty personnel either:

1. The State in which their permanent duty station is located; or

2. The home of record, State of residence of the dependent, or place of storage of personal property incident to inter-theater transfers.

STERILE AREA. An enclosed or protected area at origin or enroute stations in which passengers, crew members, baggage, or cargo is held to eliminate and prevent contact with, or intrusion by unauthorized personnel and plant and animal products and pests after border clearance inspection, but prior to boarding or re-boarding (or loading or reloading), an aircraft or a ship.

SURPLUS MILITARY FIREARMS. Any firearm, including the frame or receiver of any firearm, that was the property of the military of any nation at any time, including irregular as well regular military forces. Alteration of such a firearm does not change its status as a surplus military firearm.

T1 CARNET. A commercial customs form used and recognized in most of Europe to transport bonded cargo.

ULTIMATE CONSIGNEE. The recipient (person, unit or activity) to whom cargo/personal property is addressed or consigned for final delivery.

UNACCEPTABLE PRODUCTS. See Restricted/Prohibited Articles identified in the Table of Contents for items entering/exiting the CTUS. For foreign countries, refer to the individually listed prohibited items for each country in appropriate chapters of this regulation.

UNACCOMPANIED BAGGAGE. As used in this regulation, unaccompanied baggage is that portion of an individual's household goods weight allowance that is normally shipped separately from the bulk of the household goods. In certain instances, such baggage may constitute the entire personal property shipment for the member (see Joint Federal Travel Regulation, Vol. 1, Appendix A).

UNSERVICEABLE FIREARMS. A firearm which is incapable of discharging a shot by means of an explosive and which cannot be readily restored to a firing condition.

US CUSTOMS SERVICE (USCS) AND U. S. DEPARTMENT OF AGRICULTURE (USDA) ADVISOR. An employee of the USCS or USDA, advisors furnish operational assistance and technical advice consistent with their respective organization goals.

UNITED STATES TRANSPORTATION COMMAND. The unified command with the

mission to provide strategic air, land, and sea transportation for the Department of Defense, across the range of military operations. (USTC or USTRANSCOM)

WATER PORT OF DEBARKATION/EMBARKATION. A water port, either in the US or overseas, in which passengers and cargo are off- (debarkation) or on- (embarkation) loaded for a trip by ocean or inland waterway transport.

WILDLIFE. Includes birds, fishes, mammals, reptiles and all other classes of wild animals, their parts, and products thereof. Examples of wildlife, wildlife parts and products include: pet birds, feathers, shells, corals, bones and teeth, mounted trophy animals, eggs, pelts, skins and hides, oriental medicine containing animals, black and pink coral jewelry, any live wild animal, snakeskin, crocodile, alligator and lizard leather products, animal rugs, elephant ivory (tusks, jewelry or carvings) and hide or leather goods, tiger and bear claws, horns, scrimshaw, netsuke, seals, whales, porpoises, dolphins, sea otters, polar bears, manatees, dugongs, walruses, and turtle products and jewelry.

ABBREVIATIONS AND ACRONYMS

ACO	Administrative Contracting Officer
AE	Army Europe (used before form numbers)
AECA	Arms Export Control Act
AMC	Air Mobility Command
AMSS	Air Mobility Support Squadron
AOR	Area of Responsibility
APHIS	Animal Plant Health Inspection Service (USDA)
APOD	Aerial Port of Debarkation
APOE	Aerial Port of Embarkation
ATO	Area Transportation Office(r)
AWB	Airway Bill
BATF	Bureau of Alcohol, Tobacco and Firearms
BMCT	Battalion Movement Control Team
BXA	Bureau of Export Administration
CBCA	Customs/Border Clearance Agent
CBCP	Customs/Border Clearance Program
CBL	Commercial Bill of Lading
CCO	Customs Clearance Officers
CDTS	Combat Development Tracking System
CF	Customs Form
CFI	Customs Input Entry
CFR	Code of Federal Regulations
CHIEF	Customs Handling of Import and Export Freight System (UK)
CMC	Customs Management Center
CONUS	Contiguous United States (48 States less HI and AK)
CTUS	Customs Territory of the United States
DA	Department of the Army
DCMA	Defense Contract Management Agency
DCS	Defense Courier Service
DD	Department of Defense (used before form numbers)
DESC	Defense Energy Support Center
DFE	Duty Free Entry
DLA	Defense Logistics Agency
DOD	Department of Defense
DODAAC	Department of Defense Activity Address Code
DOT	Department of Transportation
DPM	Direct Procurement Method
DTRA	Defense Threat Reduction Agency
DTS	Defense Transportation System
DVD	Direct Vendor Delivery
EAR	Export Administration Regulation
EDI	Electronic Data Interchange
AFPMB	Armed Forces Pest Management Board
EPA	US Environmental Protection Agency
ETA	Estimated Time of Arrival
ETD	Estimated Time of Departure

FAA	Federal Aviation Administration
FCB	Foreign Clearance Base
FIS	Federal Inspection Service
FTX	Field Training Exercise
F&WS	Fish and Wildlife Service
GBL	Government Bill of Lading
GDN	Government Data Network
GFE	Government Furnished Equipment
GFM	Government Furnished Material
GOJ	Government of Japan
GPC	Global POV Contract
GS	General Schedule
GSO	General Service Office (US Embassy)
HAZMAT	Hazardous Material
HHG	Household Goods
HTSUSA	Harmonized Tariff Schedule of the United States, Annotated
ICI	Independent Commercial Importer
INS	United States Immigration and Naturalization Service
IRS	United States Internal Revenue Service
ISO	International Standardization Organization
IATA	International Air Transport Association
ITAR	International Traffic in Arms Regulation
ITO	Installation Transportation Office(r)
ITGBL	International Through Government Bill of Lading
IAW	In Accordance With
JCS	Joint Chiefs of Staff
JFCOM	Joint Forces Command
JFTR	Joint Federal Travel Regulation
JTR	Joint Travel Regulation
MAL	Master Authorization List
MARS	Military Affiliated Radio Station
MCI-E	Military Customs Inspector-Excepted
MCT	Movement Control Team
MFA	Ministry of Foreign Affairs
MFW	Military Freight Warrant
MILAIR	Military Air
MOF	Multi-National Observer Forces
MOU	Memorandum of Understanding
MSC	Military Sealift Command
MTMC	Military Traffic Management Command
NATO	North Atlantic Treaty Organization
NHTSA	National Highway Traffic Safety Administration
OBL	Ocean Bill of Lading
ODC	Office of Defense Cooperation
ODTC	Office of Defense Trade Controls
OFAC	Office of Foreign Assets Control
OJT	On the Job Training
OSD	Office of the Secretary of Defense
PCO	Procurement Contracting Officer

PCS	Permanent Change of Station
PFO	Principal Field Officers
PIN	Product Identification Number
PPCIG	Personal Property Consignment Instruction Guide
PPQ	Plant Protection and Quarantine
POD	Port of Debarkation
POE	Port of Entry/Port of Embarkation
POF	Privately Owned Firearm
POV	Privately Owned Vehicle
PPTY	Personal Property
ROK	Republic of Korea
RSO	Regional Security Office (US Embassy)
SAD	Single Administrative Document
SED	Shipper's Export Declaration
SOFA	Status of Forces Agreement
SPA	Small Parcel Air
SPOD	Sea Port of Debarkation
TCMD	Transportation Control and Movement Document
TCN	Transportation Control Number
TDY	Temporary Duty
TMO	Traffic Management Office(r)
UB	Unaccompanied Baggage
US	United States
USA	United States Army
USAF	United States Air Force
USC	United States Code
USCENTCOM	United States Central Command
USCS	United States Customs Service
USD(AT&L)	Under Secretary of Defense (Acquisition, Technology, and Logistics)
USDA	United States Department of Agriculture
USEUCOM	United States European Command
USFJ	United States Forces-Japan
USFK	United States Forces-Korea
USITC	United States International Trade Commission
USMC	United States Marine Corps
USMILGP	United States Military Group
USN	United States Navy
USPACOM	United States Pacific Command
USSOUTHCOM	United States Southern Command
USTC	United States Transportation Command (also USTRANSCOM)
VAT	Value Added Tax
VIN	Vehicle Identification Number
VPC	Vehicle Processing Center
WPS	Worldwide Port System
WWX	World Wide Express

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RESTRICTED AND PROHIBITED ARTICLES

US border clearance laws and regulations prohibit importation of certain items or restrict importation to certain specific conditions or prescribed quantities. Such laws and regulations are for the protection of public health, plant and animal life, or otherwise serve the welfare of the people of the US. The following lists encompass only those articles most commonly available in overseas areas and represent only a partial listing. More detailed information on specific prohibitions and restrictions is contained in numerous pamphlet and pamphlet-type publications available from the US border clearance agencies.

A. RESTRICTED ARTICLES.

These items may be imported under the conditions specified. Additionally, although such items may be imported upon conditions being met for US border clearance agencies, members must still comply with appropriate Service shipping regulations.

1. Firearms, ammunition, and dangerous devices, as specified in Chapter 503.
2. Trademark items (articles produced outside the US, bearing marks or names copying or simulating US trademarks or trade-names that have been recorded by the USCS), provided they fall within limited numbers permitted under blanket policies by some trademark or trade-name owners, or are accompanied with written consent of the owners of the trademarks or trade-names, or if the trademark or trade-names have been removed or obliterated.
3. Foreign reprints of US copyrighted material, provided that they are intended for personal use.
4. Switchblade knives, or any knife with a blade that opens automatically by the action of inertia or gravity, may be imported by a person who has only one arm, providing the knife blade does not exceed three inches in length. Spring-loaded knives are authorized to personnel when said knife is a Government Issue item (some Special Forces have these knives issued).
5. Liquor or alcoholic beverages, as permitted by the laws of the US state of destination. Wine may be shipped duty free into the CONUS when packed and shipped by an authorized contractor.
6. Tobacco products, provided they are hand-carried.
7. Prescription drugs, provided they are hand-carried.
8. Wildlife and wildlife parts and products may be imported if specifically permitted by federal law and US Fish and Wildlife Service, USDA, and USCS requirements if documentation (permits and certificates) are obtained and procedures followed. Border clearance agencies should be contacted prior to shipment.
9. Elephant Ivory, elephant parts, and products made thereof.

B. PROHIBITED ARTICLES.

The import into the CTUS of articles in the following categories is specifically prohibited except in those cases where a license to import said items, such as for scientific, educational, or military use, is obtained from the proper US government agency.

1. Any controlled substance as defined by US Federal Law (including narcotics, hallucinogenic drugs, amphetamines, barbiturates, marijuana, hashish, peyote, opium, cocaine, and other dangerous drugs) or drug paraphernalia.
2. Goods made by convict labor, forced labor, or indentured labor under penal sanctions (includes goods, wares, articles, and merchandise that has been mined, produced, or manufactured wholly, or in part, in any foreign country by the above type labor).
3. Articles originating in North Korea, Cuba, Vietnam, Cambodia, Iran, Iraq and Libya unless the articles are accompanied with special import licenses issued by the Department of Treasury. An updated list of countries under current foreign asset control ban may be obtained from USCS. Updated lists of embargoed countries may be found at: <http://www.treas.gov/ofac/index.html>.
4. Destructive devices (e.g., explosive caps, hand grenades, tear gas projectiles, artillery simulators).
5. Explosives and flammables.
6. White phosphorous matches.
7. Counterfeits of coins, securities, obligations, postage or revenue stamps, and color illustrations of postage stamps of the United States or foreign governments.
8. Lottery tickets and advertisements of any lottery.
9. Obscene and immoral articles, books, pictures, films, or publications. USCS defines obscene pictorial (photos, films, cassettes) material as pictorial matter devoted to the portrayal of sexual acts (oral, anal, or coital penetration) in any manner, including those with an animal. The USCS definition does not include the mere exposure of the genitals, even in a grossly offensive manner.
10. Certain wildlife and wildlife parts and products are prohibited by Federal Law (16 USC 1538, Endangered and Threatened Wildlife and Plants (Title 50); 16 USC 1371, 1372, Marine Mammal Protection Act; 16 USC 3372, Lacey Act; 19 USC 1202, Tariff Classification Act) and the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES). Border clearance agencies should be contacted prior to shipment.

C. AGRICULTURAL RESTRICTIONS AND PROHIBITIONS.

Certain agricultural items may be imported into the CTUS only under specific conditions. Many items that require a permit must be consigned to an APHIS plant inspection station or an approved establishment. Because restricted agriculture products must be inspected by APHIS inspectors at a CTUS commercial port of entry to determine if the product meets all requirements for importation, transport of restricted agricultural products by aircraft will severely limit entry points into the CTUS.

Animal and Poultry Products. USDA APHIS restricts entry of animals, poultry, birds' eggs, wild bird feathers, poultry products and byproducts, and animal products and byproducts, to include meat extracts, secretions (including milk and cheese), untanned hides, untanned skins, wool, hair, bone, and horns. (There are no USDA APHIS restrictions on animal trophies which are full-finished for display. There are, however, U. S. Fish and Wildlife Service (F&WS) restrictions and prohibitions on the importation of mounted birds and animals, including elephant ivory, elephant parts, and products thereof.) Importers contemplating entry into the CTUS of the above should obtain detailed requirements from the Veterinary Services, Animal and Plant Health Inspection Service, U. S. Department of Agriculture, Riverdale, MD 20737-1232, prior to leaving the country of origin.

1. Pets. Due to the multitude of restrictions on the importation of pets (including dogs, cats, and birds) from various oversea areas, specific information on their importation is not included herein. Pet birds require a permit and must be quarantined on return to CTUS (contact USDA for full requirements). Dogs (other than working herd dogs) and cats must meet US Code and Public Health restrictions. Pet owners must consult the local Transportation Office or write the Veterinary Service as above.

2. Plants and Plant Products. The following plants and plant products may not be imported as such: fresh fruits and vegetables; trees, shrubs, and herbaceous plants; bulbs, roots, cuttings, or other parts of plants, and seeds for or capable of propagation; dried or undried grasses; various grains, to include hay and straw; and leaves of plants, forest litter, and soil (such as that likely to be on vehicles, lawnmowers, and similar items used outdoors). Importation of animals and insects that present a hazard to the indigenous US life is also prohibited.

Application for permits to import these items or to obtain information may be made to the US Department of Agriculture, APHIS, PPQ Permit Unit, 4700 River Road, Riverdale, MD 20737-1232. This permit may specify entry conditions by personal baggage, mail, or freight through any one of several inspection stations in the United States, as appropriate, to the destination.

3. Unrestricted. Commercially dried, cured, or processed fruits and vegetables, such as cured figs and dates or dried peas and beans, are unrestricted.

D. RESTRICTION AGAINST SHIPPING ALCOHOLIC BEVERAGES AND TOBACCO PRODUCTS.

1. The USCS through the HTSUS sets conditions for the importation of alcoholic beverages or tobacco products into the CTUS. The HTSUS provides for the entry of

certain alcoholic beverages and tobacco products with the limits of specified quantities. To be entered duty free, these items must accompany the member when being imported into the CTUS. The word “accompany” is interpreted literally: that is, the items must checked or hand carried accompanied baggage.

2. Although the HTSUSA does not prohibit the importation of alcoholic or tobacco products in personal property shipments, such shipments must be shipped separately.

FORMS

NATO Import/Export Customs Declaration (AE 302), US Version

Application and Permit for Importation of Firearms, Ammunition, and Implements of War (ATF Form 6 (Part 11)) (DOD Military Personnel)

Application and Permit for Importation of Firearms, Ammunition, and Implements of War (ATF Form 6) (Part I)) (DOD Civilian Personnel)

Application and Special Permit for Immediate Delivery (CF 3461)

Customs Declaration for the Importation of Personal Effects of US Forces/Civilian Personnel on Duty in the U.K. (Form 1434)

Application for Shipment and/or Storage of Personal Property (DD Form 1299)

Certificate in Lieu of Other Entry Documentation Covering Articles of Returned US Products for Use by the Department of Defense

Certificate of Registration (CF Form 4455)

Certificate of Registration (CF Form 4457)

Compliance Agreement (PPQ Form 519)

European Community Declaration Form (T-1, T-5, etc.)

Factoring Criteria for Weapons (ATF Form 4590)

General Declaration (CF 7507)

Importation of Motor Vehicles and Motor Vehicle Equipment Subject to Federal Motor Safety Standards (DOT Form HS-7)

Importation of Motor Vehicles and Motor Vehicle Engines Subject to Federal Air Pollution Control Regulations (EPA Form 3520-1)

Korean Customs Form (KCF 318)

Military Customs Declaration Form (DD Form 1252)

Military Customs Declaration Form for Personal Property Shipments (DD Form 1252-1)

NATO Military Customs Form (AE 302-1)

Release and Receipt of Imported Firearms, Ammunition, and Implements of War (ATF Form 6A)

Shippers Export Declaration for In-Transit Goods (Department of Commerce Form 7513)

US Customs Accompanied Baggage Declaration (DD Form 1854)

US Customs Declaration Form (CF 6059-B)

US Government Bill of Lading (Standard Form (SF) 1103)

US Forces Korea Customs Form 95-EK

US Forces Japan Customs Form 380-EJ, Customs Free Import or Export of Cargo or
Customs Declaration of Personal Property

US Forces Japan Customs Form 381-EJ, Customs Free Cargo Imported or Exported on
Behalf of the United States Forces